

**Alexandria Borough  
Meeting Minutes  
March 11, 2024**

Pledge and Prayer, President Scott- 7:00 pm

Roll Call: Mike Peters, Jane Pilch, Judy Scott

Guests: Ron Dively, Toby Boyd, Bill Musser, Tom Bellis, ??

Motion to approve February minutes as presented - Mike Peters, seconded Jane Pilch

Financials and Authorization of Bills - VP Peters asked what was for Berrana's and it was for removing HH banners and putting up decorations. Mike Peters motioned, Jane Pilch seconded.

Bill Musser and Toby are co athletic directors went to the Port Two mtg and asked about using the baseball fields for a few games and Toby called Judy, but also wanted to come to the meeting to give certificate of liability and the game schedule. President Scott asked for the school boards meeting minutes when they approved the games to happen at the ball field last year. ?? Asked if the field isn't being used by the school, the little league would like to use that field too. Toby said the three games are March 22, May 1, and May 7 and a couple practices there. If you want us to put something together so you know exactly when we're using it, we can do that. ?? We took it last year if it wasn't being used we can use it. As a coach of a little league team we want to make sure we're all in communication. President Scott reiterated that the park is a public park and it's for all to use as needed, not a private annex park for the school... so everyone knows it's open to all to use. Communicating the dates are very helpful. Toby said obviously if weather allows we won't change anything, but if something changes we'll let you all know. President Scott thanked them for taking time to come and share this information - there's no conflicts with the borough. Any questions? No.

Ron Dively asked how are we making out with assigning a zoning board. President Scott said we have a zoning board of two members that are active and waiting. They are the ones that establish their meeting and reach out to the solicitor. Ron asked what do I do next? Andy Parks and Sam Miller are the zoning board members and Ron can communicate with them. Ron asked about the Zoning Officer - if Brandon quick did you all appoint anyone else? I said at last meeting I was available. Jane Pilch said, for permits, right? Ron Dively said he's interested in the Permit Officer side, but the Code Enforcement Officer is also an option. President Scott said we're in a restructuring right now and haven't appointed anyone.

Melissa Davis here as a guest to observe and consider applying. Jane Pilch and Mike Peters both introduced themselves. Melissa Davis worked as a secretary for 17 years.

Tom Bellis I'm new to the community, I'm Judy's neighbor and I've been talking to her a bit about joining borough council or being involved in the community. We were in Petersburg for 8 years and I want to do more for our community.

Old Business

Utility Shed update - posted to the paper; will post to Facebook, but Leighton doesn't have access to the Facebook

Nature Conservation Project - April 3rd deadline, working towards grant applications

Hometown Hero's - President Scott said, Three new banners to add to our list, they'll be here next week. I reached out to Mr. Goss who put up the banners last year and he's agreed to do it again this year.

#### New Business

Follow Up February 26th and 28th - Congressman Joyce was at ACCO (2-26) and President Scott asked if VP Peters had any experience from there. He said to for that visit. President Scott shared February 28th Commissioner Scott Walls and Rich Irvin - there were grant opportunities and conversations at the Smithfield Firehall - very full informational event. We will have a DCNR visit at our community at March 28th at each of the parks, they have lots of money and we need it. Our parks need refreshed! 10:00 a.m. March 28th meet at the Canal Park, it's a Thursday.

Secretary Interviews - Leighton gave update

Canal Park - President Scott has questions out

Ordinance Violations - We can file on our own over to the District Magistrates Office, I got a cost from the post office and we are able to mail a letter to every house in the borough so they are aware of the ordinances. It will cost a bit of over \$100 to send to everyone. After we've sent to every home in the borough then once they know we can send letters to anyone in violation. Leighton will help President Scott create the mailing... VP Peters asked are we thinking of making people aware of certain ones and then directing them to the website to see the full list. President Scott said yes, it'd include ones that we see commonly violated, but also some that people really may have no idea that they exist. VP Peters asked if President Scott has extra books - he gave his up when someone joined. Jane Pilch would like a copy as well. President Scott will get them both ordinance books. Ron Dively asked is everything in the ordinance book online. VP Peters said what's online should be in the book, but everything in the book isn't necessarily online yet. President Scott said if we have an ordinance that needs changed, that's fine, but if we have an ordinance we need to follow.

Jane Pilch asked if she talked to Sam about anything and President Scott said he'd be here in April

Ron Dively asked how do I go about getting a third person for the planning committee, President Scott said you don't need to do that, but you just need to submit to the zoning board, you need to contact them and then they contact the solicitor. Then we'll handle the rest. Ron Dively said how will you handle it? VP Peters said the Zoning Board will do anything independently of what we'll do here. Ron said my neighbor said he'd be willing to be on it. VP Peters said without the ordinance book he doesn't know if a majority can still be active or if it's limited by number. I don't know the answer to that right now. We can find that out, I don't know if they have documentation themselves, but if not the solicitor should be able to advise on that as well.

President Scott said about Tom Bellis portion of being on borough... we're in a holding pattern right now. Tom asked about the parks, is that something my wife could help with? She did Portstown Park last year and maybe these are somethings she could help with. President Scott said you can certainly ask her about that. She's mentioned in the past about med center park, like you said there's money to be had and if we can get it for our community we want to help. VP Peters said I don't think that even if DCNR is giving us a grant for something - at one point you use a grant for equipment and then a different grant for lets say wood chips. We'd have to look into all that, but yea that'd be good.

We'll move into Executive Session for personal questions... began at 7:38 pm

8:06

I make a motion to hire Melissa Davis as the Alexandria Borough Secretary, Jane Pilch. Seconded by VP Peters. All in favor. Motion carries.

President Scott said we need to authorize a laptop for our new secretary. Jane asked if she's windows or Mac. President Scott

VP Peters make a motion to preauthorize up to \$1,500 for a new computer for the new secretary. Seconded by Jane Pilch. All in favor. Motion carries.

Jane Pilch adjourned at 8:16 pm , VP Peters seconded. All in favor. Motion carried, meeting adjourned.