Alexandria Borough Meeting Minutes

Date: Monday, July 13, 2026

Attendees

- **Judy Scott**, Borough Council President
- **Mike Peters**, Borough Council Vice President
- **Dain Davis**, Borough Consultant

Call to Order & Opening

- The monthly meeting was called to order by President Judy Scott.
- Roll call was conducted: Mike Peters and Judy Scott were present, along with borough consultant Dain Davis.

Reports & Authorities

Water and Sewer Authorities

- **Water Authority:** Did not hold a meeting. Discussion ensued regarding the oversight relationship between the borough and the water authority leadership (currently Ken Boest, though not in an indefinite or permanent position). Communication has improved between the borough secretary (Don) and the water authority.
- **Sewer Authority:** General operations and billing communications have improved. Council noted the need to follow up with a couple of residents to ensure a fully compliant board.

Solicitor's Report

- **Hartslog Museum / Heritage Agreement:** Contact was made with Clay regarding the agreement, which will cost approximately $50 to $75 per year. Clay is obtaining a certificate of liability listing the museum as an additional insured party. Council agreed to move forward once finalized.

Financial Report & Bill Approval

- **Financial Review:** The financial report and bill approvals were reviewed and approved as presented.
- **Additions to Bills / Park Maintenance:**
    - Motion approved to pay for park mulch (two large scoops for the bridge area from Martins) outside of the initial financial report if necessary.

    - Motion approved to pay Martin's mulch bill regardless of whether it hits the July or August financial statement.

Project Developments & Park Discussions

Park Infrastructure, Gazebos, and Pavilions

- **Pavilion / Gazebos Planning:** Discussion was held on the sizing, design, and kits for park pavilions/gazebos (including single-slope designs reminiscent of Melvin Lane's "bluebird boxes").
- **Material Procurement & Co-Star Suppliers:** Council discussed material packages, quotes, and whether suppliers are Co-Star approved to stay under bidding thresholds ($25,000) or if formal bids/material packages will need to be put out.
- **Electrical Box Repairs:** Motion made and carried to replace the damaged electrical box at Melvin's Park due to vandalism.
- **Security Cameras:** Discussion on installing and mounting the second purchased security camera on a pole in the park.

Executive Session

- Council entered into executive session to discuss personnel matters, project property updates, and right-of-way easement logistics. Following the executive session, the meeting adjourned to continue tracking project timelines and coordination ahead of the September dedication and Hartslog Day events.