Alexandria Borough Council

Reorganization Meeting Minutes

Date: Monday, January 5, 2026
Time: Meeting called to order at 7:00 PM
Location: Hartslog Heritage Museum, Bank Building, Main Street, Alexandria

Attendance

Council Members Present:

- President Judy Scott
- Vice President Mike Peters

Others Present:

- Ken Patterson
- Dain Davis
- Fire Chief Tom Weyer

Call to Order & Reorganization

President Judy Scott called the reorganization meeting to order at 7:00 PM and temporarily relinquished the chair to the Borough Secretary for officer appointments.

- **Motion** to appoint Judy Scott as President of Alexandria Borough Council by Mike Peters.
    - Seconded by Judy Scott.
    - All in favor. Motion carried.
- **Motion** to appoint Mike Peters as Vice President by Judy Scott.
    - Seconded by Mike Peters.
    - All in favor. Motion carried.
- **Motion** to reappoint the following positions for 2026:
    - Treasurer: Leslie McDermott

- Borough Secretary: Leighton Kyle
- Solicitor: Jeffrey Stover
- Maintenance: Ken Patterson and Michael Scott
- Engineering consultant and engineer to remain the same: EADs and Lucas Parkes
- Volunteer engineering consultant: Dain Davis
- Motion by President Scott, seconded by Vice President Peters.
- All in favor. Motion carried.

The meeting formally entered public session at 7:04 PM.

President Scott asked the council if they wished to continue holding regular meetings on the **second Monday of each month**.

- All in favor.

Pledge of Allegiance & Roll Call

Roll call conducted:

- Judy Scott
- Mike Peters

Alexandria Volunteer Fire Department Report

Out of respect for Fire Chief Tom Weyer's schedule, President Scott moved the fire department report forward on the agenda.

Chief Weyer presented the **2026 Fire Service Agreement**, noting it is unchanged from 2025. Two copies were provided, one for council records and one for the fire department. No questions were raised. Chief shared some information…

2025 Call Statistics:

- Total incidents responded to: **207** (the highest on record)
- Primary coverage area incidents: **143**
- Calls within Alexandria Borough: **13** (approximately **9%**)

Types of borough calls included boiler malfunctions, a contained cooking fire, hazardous conditions (including transformer damage near the township line), medical assists, weather-related incidents such as trees down, and more.

Department Updates & Planning:

- The fire company is exploring **online raffles** through its Facebook page, with possible Memorial Day raffles such as a grill or picnic package. Early stages of planning.
- The annual **Cash Bash** is scheduled for June.
- The department voted in November to host another **fire convention in 2030**, which will coincide with the department's **100th anniversary**. Coordination with the borough will occur closer to that time.
- Borough funding toward the department's **rescue boat** was received, assembled, and is ready for use.
- The department plans to apply for grants for:
    - A truck-room exhaust system (estimated $50,000) as part of a cancer prevention initiative
    - Updated lighting and water rescue equipment
- A **$14,000 Scott Foundation grant** was recently awarded to replace ventilation fans with battery-operated units.
- Chief Weyer noted battery-powered equipment continues to be more frequently funded and has significantly reduced reliance on hydraulic tools.

President Scott thanked Chief Weyer for his time and service.

Emergency Management Agency (EMA)

Brandon Grundusky currently serves as the borough EMA contact/coordinator.
President Scott asked whether Chief Weyer would be willing to serve in that role for the coming year. He agreed to take on that role moving forward.

Approval of Minutes & Financials

- **Motion** to approve the December meeting minutes as presented.
    - Motion by Vice President Peters, seconded by President Scott.
    - All in favor. Motion carried.

- **Motion** to approve the financial report and pay bills as presented.
    - Motion by Vice President Peters, seconded by President Scott.
    - All in favor. Motion carried.

Maintenance Report

Ken Patterson reported ongoing winter maintenance, including snow removal, leaf hauling, and brush burning.

Sewer Authority

Discussion included upcoming vacancies and replacements. Jerry Parks is moving and will attend his final meeting next week. The borough is sad to see this resident leave. Additional changes are anticipated due to inconsistent attendance by current representatives.

Water Authority

Nothing new, but transitioned into the grant funds for the borough's Stormwater Drainage project…

Vice President Peters reported at the water authority meeting, where it was clarified that the original **$2.5 million grant request** resulted in a **$500,000 award**, requiring a scaled-back project focusing on priority improvements.

Dain Davis recommended a procedural change regarding **building permits**, advising that applications be sent directly to the borough engineer rather than involving the borough in engineering review. President Scott agreed, noting challenges with current processes and stating the borough will officially adopt this new procedure for **all new applications in 2026**. With the understanding that, as Vice President Peters and President Scott mentioned, they need to see designs to approve them, ensuring designs in the borough fall within the ordinance requirements and aesthetic.

Old Business

Canal Street Park:
Reported to be in good condition with no new damage.

Melvin Lane Nature Park:
One prior-year grant application was not funded due to budget constraints. The borough is awaiting a decision on a newly submitted application.

Luminary Event:
The borough-hosted luminary night was reported as a success, drawing many families.

- Donations totaled **$250**, with expenses of **$550**.
- An incident involving unauthorized parking in the borough lot caused logistical issues and damage to a carriage operator's trailer.
- Council discussed improvements for future events, including clearer signage and a continued **donation-based model**.
- Special thanks were extended to the Museum Board, Adrian Lane, Gary Allen, Don Deitz, Sam and Bonnie Miller, and volunteers who supported the event. The train displays were a hit, and the use of the museum made for a very special night for families.

Traffic Calming – Phase 1

Dain Davis outlined concerns regarding the borough's financial commitment—approximately **$100,000–$130,000**—toward a **$1.1 million PennDOT project**, noting the borough does not currently have those funds.

Council discussed the risks of signing the agreement versus losing the project altogether if PennDOT perceives inactivity. President Scott expressed concerns over shifting cost estimates but indicated the borough would move forward in good faith.

Dain Davis encouraged the borough to guard their money.

Stormwater Drainage Project

Lucas Parkes is advancing design work and coordinating with the Huntingdon County Conservation District.

Two EADS invoices totaling approximately **$17,000** were reviewed and identified as pass-through costs eligible for reimbursement.

- **Motion** to pay EADS Invoice #248979 ($10,006.80) and Invoice #250152 ($6,895.35) to the Commonwealth Financing Authority for the Multimodal Transportation Fund payment request.
    - Motion by Vice President Peters, seconded by President Scott.
    - All in favor. Motion carried.

Hazard Mitigation Plan

Council reviewed the county Hazard Mitigation Plan and Alexandria-specific materials.

- **Motion** to adopt the **2025 Hazard Mitigation Plan** as part of Alexandria Borough's Hazard Mitigation Plan.

- Motion by Vice President Peters, seconded by President Scott.
- All in favor. Motion carried.

President Scott noted the full plan is available on the Huntingdon County website, with borough-specific sections retained locally for reference.

Executive Session & Adjournment

Council entered executive session at **8:14 PM** and returned at **8:32 PM**.

The meeting adjourned at **8:33 PM**.

Additional Note:
January 19, 2026 (Martin Luther King Jr. Day), Juniata College volunteers will assist with borough projects.